



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE: **AV-0**

August 31, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZATION TO APPLY FOR A FEDERAL AVIATION
ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM GRANT AND
CALIFORNIA AID TO AIRPORTS PROGRAM MATCHING
FUNDS GRANT FOR AN AIRPORT MASTER PLAN UPDATE
FOR WHITEMAN AIRPORT, PACOIMA AREA,
CITY OF LOS ANGELES
SUPERVISORIAL DISTRICT 3
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Public Works to apply for a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant in the amount of \$119,000, which will provide 95 percent of the funding for an Airport Master Plan Update for Whiteman Airport in the Pacoima area, City of Los Angeles.
2. Authorize the Director of Public Works to apply for a California Department of Transportation (Caltrans) California Aid to Airports Program (CAAP) matching funds grant which will reimburse up to 2.5 percent of the Federal Grant amount.

3. Approve a one-time exception to the County's Grant Policy by authorizing the Director of Public Works to accept the AIP and CAAP matching funds grants for this project.
4. Authorize the Director of Public Works, or his designee, to conduct business with the FAA and Caltrans on any and all matters related to the grant funds for this project, including executing Grant Agreements and signing requests for reimbursement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are requesting that your Board authorize the Director of Public Works (Director) to apply for an FAA AIP Grant in the amount of \$119,000, which will provide 95 percent of the funding for the development of an Airport Master Plan Update for Whiteman Airport in the Pacoima area of the City of Los Angeles. We are also requesting your Board to authorize the Director to apply for a Caltrans CAAP matching funds grant, which will reimburse up to 2.5 percent of the Federal Grant amount.

Whiteman Airport has a Board-approved Master Plan that was completed in 1990. An update to the Master Plan is necessary to guide the strategic development of the airport. The update also serves to assess current airport land use, highlight industry trends, and forecast demand. An updated Airport Layout Plan, included in the Master Plan studies, will serve to graphically highlight proposed changes in airport development.

Whiteman Airport is currently at 100 percent capacity, with regard to aircraft hangars and tiedown spaces. Since the 1990 Master Plan Study, there has been a substantial change in the mix of aircraft using the airport, with a large increase in helicopter operations. This dynamic change in use of the airport facilities has created unique challenges which will be addressed in the Master Plan Update.

The FAA agrees that the project is necessary. Formal applications are the next step for this project. To meet the tight Federal acceptance deadline, we are asking the Board to approve a one-time exception to the County's Grant Policy requiring all grants to be accepted by the Board. Authorizing the Director to execute the Grant Agreement will expedite the process and ensure that the grant is accepted within the routinely short time frame mandated by the FAA in their grant offer.

Implementation of Strategic Plan Goals

This action is consistent with the Strategic Plan Goal of Fiscal Responsibility by actively seeking grant funds to augment the County's funding sources. This action also satisfies the Goal of Service Excellence by providing a safer and more accommodating facility for airport customers.

FISCAL IMPACT/FINANCING

The estimated cost for this project is \$125,000. There are sufficient funds appropriated in the 2006-07 Aviation Capital Projects Fund (ACPF). The anticipated FAA Grant commitment of \$119,000 will provide 95 percent of the project costs. The State Grant commitment will reimburse up to 2.5 percent of the FAA Grant amount, and the remaining matching funds will be provided from the ACPF.

There will be no net County cost associated with this project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to the Public Utilities Code Sections 21681-21684 and Section 4064 of the California Aid to Airports Program Regulations, local government approval authorizing the submittal of applications for grant funding is required.

On July 11, 2000, your Board approved the guidelines for the acceptance of State and Federal Grants of \$100,000 or more. These guidelines include a requirement that a County department prepare a Grant Management Statement for your Board's review prior to the department carrying out the activities covered under the grant. Accordingly, the Grant Management Statement for this grant is enclosed for your review.

All Grant Agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director, or his designee.

ENVIRONMENTAL DOCUMENTATION

The authorization to apply for and accept grant funds does not constitute a project and therefore does not require an environmental finding under the California Environmental Quality Act. The proposed update of the Whiteman Airport Master Plan will undergo an environmental review and an environmental finding for the updated Master Plan will be recommended to your Board at the appropriate time.

The Honorable Board of Supervisors
August 31, 2006
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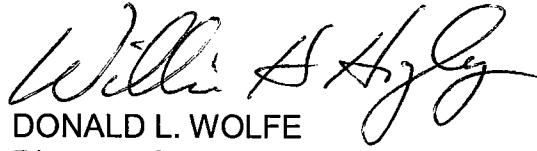
IMPACT ON CURRENT SERVICES (OR PROJECTS)

All users of the airport will benefit from the completion of this project, which will result in increased safety for the airport users and reduced developmental planning costs.

CONCLUSION

Upon approval, please return two approved copies of the Board letter to our Aviation Division for further processing.

Respectfully submitted,

Don 
DONALD L. WOLFE
Director of Public Works

BJO:hz

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Enc.

cc: Chief Administrative Office
County Counsel

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants \$100,000 or More

Department: Public Works

Grant Project Title and Description

Whiteman Airport Master Plan Update

Funding Agency

Federal Aviation
Administration (FAA)

Program (Fed. Grant #/State Bill or Code #)

Airport Improvement Program (AIP)

Grant Acceptance Deadline

June 2007

Total Amount of Grant Funding: \$119,000

County Match: \$6,000 (soft)*

Grant Period: Until project is completed

Begin Date: 06/07 (est.)

End Date: 06/08 (est.)

Number of Personnel Hired Under This Grant:

Full Time: N/A

Part Time: N/A

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes	No <input checked="" type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	No <input checked="" type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	Yes	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes	No <input checked="" type="checkbox"/>
b.) Identify other revenue sources (describe below)	Yes	No <input checked="" type="checkbox"/>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No <input checked="" type="checkbox"/>

Impact of additional personnel on existing space:

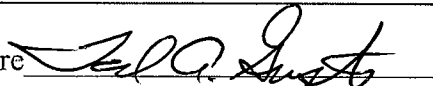
N/A

Other requirements not mentioned above:

The County will initiate the grant termination after the Board of Supervisors accepts the completed contract work.

* Half of the County Match may be funded by California Department of Transportation.

Department Head Signature



Date: 8-29-06